Registering your OnePass

OnePass is a single sign-on solution that allows you to have one username and password to access Thomson Reuters services including Westlaw Asia and Newsroom.

To begin accessing Westlaw Asia or Newsroom you must first activate your registration keys by linking them to your OnePass profile. You will receive a Welcome email from Thomson Reuters with instructions on how to activate your access. This email will be sent from <u>info@productnotice.thomsonreuters.com</u> Please contact <u>westlawcustomerservice@thomsonreuters.com</u> if you have not received this email.

Setting up OnePass for the first time for Westlaw Asia

1. We recommend that you store the welcome	
email in a safe place, in case you need the	C THOMSON REUTERS
details later.	
	Westlaw Asia™
2. In the welcome email, scroll to Step 1 and click	
on the Activate Now link.	WELCOME TO WESTLAW ASIA
	This email is being sent as a follow-up to Bar Council Circular No. 185/2022 issued on 29 June 2022.
	In partnership with the Malaysian Bar, we are delighted to welcome you to Thomson Reuters Westlaw Asia.
	First Time Login Instructions
	Below are the steps to create your OnePass profile to activate your Westlaw Asia and Newsroom accounts.
	Please use your work email address to activate your OnePass.
	Please follow these steps: • Step 1: Click Activate Now to create your OnePass for Westlaw Asia.
	Step 2: Click Activate Now to link your OnePass to Newsroom.
	Step 3: Click here to login to Westlaw Asia with your OnePass username
	and password.
	Help and Support
	Contact Us or download the OnePass Registration Guide.
3. Type in your email address and click on the	Register a product
Continue button.	
	Add a new product registration key to your OnePass profile.
4. Enter your details in each box to create your	
OnePass profile and click the Continue button.	
	Product
	Westlaw Asia
	Registration key
	⊷ 4074680:CTYIS3
	Custom label
	Give this registration key a label to differentiate it from others.
	Westlaw Asia
	Email
	Email
	Enter an email.
	Continue
	Enter an email.



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ONEPASS REGISTRATION GUIDE

5. Add a Username. We recommend you enter	
your email address as your username.	
Alternatively, you can create a username	Security
containing between 8-70 characters that you	Username
can easily remember.	Your username is case sensitive.
Note: Your username is case sensitive.	1
	Between 8 and 70 characters
6. Add a Password using the criteria listed and	Detween 6 and 16 characters
confirm the password by entering it again into	Password
the Confirm password box.	Show
7. Coloct a Converting and type in an	Between 8 and 64 characters
7. Select a Security question and type in an	3 of 5 character types
answer.	Uppercase letter Special character (@ # \$) Lowercase letter Other character (¢.Æ.€)
Q. Finally, alialy an the C reate by the	Number
8. Finally, click on the Create button.	
	Confirm password
	Show
	Security question
	Select a security question
	Answer
	Back
	Back
9 Registration is complete. Click on the	Back
9. Registration is complete. Click on the Continue to Westlaw Asia link to log into	
Continue to Westlaw Asia link to log into	Back Create
Continue to Westlaw Asia link to log into Westlaw Asia for the first time.	
Continue to Westlaw Asia link to log into Westlaw Asia for the first time.10. We recommend you create a bookmark in	 Registration complete! Westlaw Asia
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 Change the custom label to Newsroom, type in your email address and click on the 	Register a product
Continue button.	Add a new product registration key to your OnePass profile.
	Product Westlaw Registration key I 4329896-FEYEN6 Custom label Give this registration key a label to differentiate it from others. Newsroom Email Continue
 Click on Continue to Westlaw to start using Newsroom. 	Registration complete!
15. We recommend you create a bookmark in your browser to go to the Westlaw Classic login page to use Newsroom <u>https://1.next.westlaw.com/</u>	Westlaw Custom label Newsroom Email
	Continue to Westlaw \Rightarrow

