## Westlaw Asia – Terms & Connectors

| Function                                      | Symbol         | Explanation  | Example  |
|---|----------------|--|--|
| AND   | & (or space)   | Search terms in the same<br>document (words can appear<br>in any order and anywhere in<br>the document, not<br>necessarily together) | Trade & mark & registration<br>Trade mark registration   |
| OR  | Or             | Search one term or the other   | Car or automobile  |
| Phrase  | "              | Search terms appearing in the same order as in the quotation marks   | "promissory estoppel"  |
| Grammatical<br>connectors                     | /s             | Search terms in the same<br>sentence (words will appear<br>in either order)  | Nuisance /s noise<br>This will yield results with nuisance or<br>noise appearing first in the sentence   |
|   | /p             | Search terms in the same<br>paragraph (words will appear<br>in either order)   | Hearsay /p admissibility<br>This will yield results with hearsay or<br>admissibility appearing first in the<br>sentence  |
|   | +s             | The first term will appear<br>before the second in the<br>same sentence  | Burden +s proof<br>Burden will come before proof in the<br>sentence  |
|   | +p             | The first term will appear<br>before the second in the<br>same paragraph   | <b>Right +p counsel</b><br>Right will come before counsel in the<br>same paragraph   |
| Numerical<br>Connectors                       | /n             | Search terms with a<br>maximum distance of n<br>words apart (n=number<br>smaller than 255)   | <b>Person /3 jurisdiction</b><br>Person and jurisdiction will not be more<br>than 3 words apart (can be together, 1, 2<br>or 3 words apart)  |
|   | +n             | The first term will appear<br>before the second by no<br>more than 'n' words (n =<br>number smaller than 255)                        | <b>Capital +3 punishment</b><br>Capital and punishment will not be more<br>than 3 words apart (can be together, 1, 2<br>or 3 words apart) and Capital will come<br>before punishment |
| But not                                       | %              | Documents not containing<br>the term or terms following<br>the % symbol (exclusion<br>symbol)  | <b>Taxation % income</b><br>Search results related to taxation but do<br>not mention the word income in the<br>entire document   |
| Root expander                                 | !              | Terms with multiple endings  | <b>Object!</b><br>= object, objected, objection, objecting,<br>objectionable   |
| Universal                                     | *              | Search for words with  | Withdr*w   |
| character                                     |                | variable characters, using *   | = withdraw, withdrew   |
| Irregular plurals<br>No<br>Plural/equivalents | automatic<br># | Automatically retrieved<br>Turn off plurals of a<br>particular term by placing the<br># symbol in front of the term                  | # device   |
| Compound terms                                |                |  | Good-will will retrieve good-will,<br>goodwill and good will   |